

Ionia Area Chamber of Commerce Board of Directors

What does the board of directors do?

- Monitor the overall management of the organization
- Oversee the financial management of the organization
- Select and evaluate the President who administers policy set by the board
- Determine the organization's goals and policies
- Evaluate the programs against its purposes
- Serve as a link between the organization and the people who support and are served by it (usually, but not always the members)

Duties as a member of the board of directors:

- Duty to act in the best interest of the organization
- Duty of full disclosure and confidentiality
- Duty to demonstrate objectivity and make decisions without allowing personal interests to influence decisions
- Duty of reasonable care (the business judgment rule)
 - Attend meetings – not more than 4 Board Meetings missed per year, no more than 3 consecutive
 - Prepare for meetings
 - Avoid hastily made, uninformed decisions
 - Delegate to professionals (accountants, attorneys)
 - Exercise independent judgment
 - Rely on staff to implement policy
 - Follow agenda, control subject matter, keep minutes
- Delegate to volunteers/committees, serve as a liaison and participate to accomplish the work set by the board of directors
- Participate in, attend, support, encourage businesses in your network to do the same, Chamber monthly & annual events.

The Directors are the official representatives of the Chamber and are responsible for the activity and strength of the organization. The position of Director is one of prestige, honor and responsibility.

To serve effectively, a Director must:

- Devote the necessary time and effort
- Have an understanding of the Chamber's goals
- Carry out & participate in the membership the programs that are adopted
- Support projects by volunteering for two projects and or committees each year
- Market the Chamber to the community
- Support the membership of the Ionia Area Chamber of Commerce

Director's responsibilities to the Chamber are:

- Directors shall prepare for and attend all meetings of the Board of Directors, participate in discussions of agenda items (remembering that they are representing the Chamber as a whole), and report on business or community issues of which the Board should be informed.
- Directors shall support all decisions of the Board of Directors.
- Directors shall inform the Chamber President and Executive Director of membership problems of which they are aware so that the staff can take appropriate action.
- Directors shall serve on at least one, preferably two Chamber committee serving as a liaison and volunteer, be conscientious in attendance and advise the Board of Directors of any action pertinent to the committee or project.
- Support fundraising projects of the Chamber to ensure the financial soundness of the Chamber. (i.e., each board member is asked to attend or recruit a business for the EXPO and the IFF Merchants Expo, to attend, sponsor or recruit for the Annual Golf Classic)
- Attend board meetings, Chamber Board Retreat and any other special meetings. Board members are required to attend a minimum of 75% of the meetings. Any board member, who misses three consecutive meetings or does not meet the 75% attendance requirements, may be removed by a recall vote passed by a three-fourths vote of the Board of Directors.